



**Ontario Camps Association  
77<sup>th</sup> Annual General Meeting  
Monday, January 10, 2011  
North York Central Library – Auditorium  
5120 Yonge Street, Toronto, ON M2N 5N9  
Draft Minutes**

**1. Welcome** - Ellen Nash, President of the Ontario Camps Association welcomed the membership to the 77<sup>th</sup> Annual General Meeting of the Association. At that time she asked the Association Executive Director, Heather Heagle, to act as the Recording Secretary for the meeting.

**2. Quorum** - Ellen confirmed that due notice of the meeting had been sent by November 15, 2010 and that a quorum has been established in person and by proxies received.

**3. Introductions** – Ellen acknowledged the OCA Past Presidents and the OCA Honorary Life Members in attendance. She asked them to stand as she announced their names and also asked for a raise of hands of anyone missed.

Ellen formally recognized camping colleagues who recently passed away: Steve Hannon of Camp Kennebec, Dot Danson, formerly of Camp Winnebago, Louis Gyori of Camp Can Aqua. She then asked if there were any other remembrances. There were none.

**4. Approval of Minutes** – Ellen referred to the minutes previously circulated and available at this meeting. She asked if there were any amendments to the minutes. There were none. Then Ellen asked for a motion to approve the February 23, 2010 draft minutes.

**MOTION #1:** That the minutes of the 76th Annual General Meeting held February 23, 2010 be approved.

Moved by: Jeff Brown, Camp Otterdale

Seconded by: Eric Shendelman, Crestwood Day Camp

CARRIED

**5. Report of the President** - Ellen referred to her report, printed in the Annual Report, which was part of the AGM package distributed to the members.

Ellen thanked all of the volunteers, Board members and staff for their hard work and support.

At this time, Ellen asked for motion to receive the President's Report

**MOTION #2:** To receive the President's Report.

Moved by: Dave Graham, Camp Kandalore

Seconded by: Sari Grossinger, Camp Robin Hood

CARRIED

**6. Report of the Executive Director** - Heather Heagle

Heather thanked everyone for being so welcoming. She stated that she did not have a formal report this year as she had been in her position nine weeks. Heather thanked the OCA staff for their support and hard work and thanked the Board of Directors for their support

Ellen asked for motion to receive the Executive Director's Report.

**MOTION #3:** To receive the Executive Director's Report.

Moved by: Duncan Roberts, Onondaga Camp

Seconded by: Joe Richards, Pearce Williams Christian Centre

**OCA 77<sup>th</sup> Annual General Meeting  
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CARRIED

**7. Report of the Treasurer** – Marjorie Booth, OCA Secretary/Treasurer, introduced the OCA's Auditor for 2010, David McWhirter of Adams & Miles LLP and thanked them for their work. Then Marjorie presented the 2009-2010 financial report.

Marjorie began by thanking Yolande Nesbitt-McLean, OCA Bookkeeper, for all of her hard work preparing for the Audit. She also thanked the members of the Finance Committee for their work and support.

Marjorie clarified that the 2010 Audited Financial Statements, posted earlier on the OCA website, for members to review prior to the Annual General Meeting had recently been revised. The reason for the recent change was that a cheque in the amount of \$4,249.00 had been credited to the 2010 Conference which should have been posted to Donations.

Marjorie went through the statements, which were provided to the members, giving detailed explanations.

Marjorie then opened the floor for discussion.

**Discussion: 2010-2011 Budget**

The 2010-2011 Budget was challenging to develop. Membership fees were not increased this year. A number of camps revenues were lower, which meant that their membership fees were less than the prior year. Also, the number of multiple camps increased resulting in lower membership fees revenue. Fees for all membership levels need to be reviewed.

The 2010-2011 Budget was reviewed by the Financial Committee and approved by the OCA Board at the December 8, 2010, Board Meeting.

**Discussion: OCA Website Ads**

The question of whether ads should be sold on the OCA website was raised. The Board discussed the issue and agreed that advertising sales on the website and in the Camps Guide should continue to be offered to all members. The funds raised from these sales supplement other OCA initiatives.

**Discussion: Educational Workshops**

The educational workshops being offered this year have been given a financial profit target that they have to achieve. Chairs of the individual events have confirmed that they think that the number of participants will increase this year due to the professional speakers being offered, thereby giving them the opportunity to meet those targets. Evaluations from past workshops are the basis for choosing program content. The Board will look at all of the educational programs and discuss the feasibility of annual or bi-annual workshops.

**Discussion: OCA Name change – from Ontario Camping Association to Ontario Camps Association**

The Board is in the process of working towards having the Ontario Camps Association name legalized and is moving forward with developing a marketing plan for the Association.

**Discussion: Skills Weekend**

The site for 2011 Skills Weekend will be chosen based on the cost per participant and the availability of High Ropes for training.

Ellen then asked for a motion to approve the 2009-2010 Audited Financial Statements.

**MOTION #4:** To approve the Audited Financial Statements for year ending September 30, 2010

Moved by: Marjorie Booth, Secretary/Treasurer, Mooredale Day Camp

Seconded by: Sol Birenbaum, Camp Walden

CARRIED

The Treasurer presented the 2010-2011 Budget, for the information of the members, previously reviewed and approved by the Board of Directors of the Ontario Camps Association, December 8, 2010.

**Discussion: Comparative Budget presentation for the next OCA AGM**

It was requested that a Comparative Budget be prepared and presented for the 2012 AGM.

**Motion #5:** That future approved budgets presented to the Membership at the AGM include the previous year's Budget and Actuals.

Moved by: Joe Richards, Pearce Williams Christian Centre

Seconded by Bill Stevens, Big Canoe

CARRIED

**MOTION #6:** To ratify the 2010-2011 budget, as approved by the Board of Directors at their meeting of December 8, 2010.

Moved by: Marjorie Booth, Secretary/Treasurer, Mooredale Day Camp

Seconded by: Brian Blackstock, Individual Member

CARRIED

**MOTION #7:** To approve the appointment of Auditors for 2011, subject to a Board of Directors' review of the offerings and costs for services rendered.

Moved by: Marjorie Booth, Secretary/Treasurer, Mooredale Day Camp

Seconded by: Jocelyn Palm, Glen Bernard Camp

CARRIED

**8. Reports of Committees and Task Forces**

Ellen directed the members to the Committee Reports found in the distributed 2010-2011 Annual Report and thanked the standing committees and task forces for their work. At this time, Ellen asked for a motion to accept the reports.

**MOTION #8:** To accept the committee and task force reports as presented in the 2010-11 Annual Report.

Moved by: Bruce Emmerton, OCA Standards Chair

Seconded by: Barb Weeden, Seneca – King Day Camp

CARRIED

**9. Resolutions of Thanks**

Howie Grossinger, Vice President, thanked and gave special recognition to Ellen Nash, President, and Marjorie Booth, Secretary/Treasurer for going above and beyond the call of duty to ensure the health and robustness of the Ontario Camps Association. Both were presented with bouquets of roses.

He also thanked all of the volunteers serving on the Board, on Committees and those supporting the association at individual events for their commitment and service to the association and encouraged members who are not already volunteering for the OCA to participate in any capacity.

Howie then asked for a seconder to a motion thanking the Association's volunteers.

**MOTION #9:** That a resolution of thanks to the Association's volunteers be recorded.

Moved by: Howie Grossinger, Vice President, Camp Robin Hood and Camp Walden

Seconded by: Duncan Robertson, Onondaga

CARRIED

Howie also acknowledged the work of the OCA staff, Yolande Nesbitt-McLean, Kimberley Nash, Charlie Mills, Jacqueline Harper and Heather Heagle.

Howie asked for a seconder to a motion thanking the Association office staff.

**MOTION #10:** That a resolution of thanks to the Association's office staff be recorded.

Moved by: Howie Grossinger, Vice President, Camp Robin Hood and Camp Walden

Seconded by: Pat Birnie, Arrowhead Camp

CARRIED

## **10. Approval of Board Activities**

Ellen asked for a mover and seconder from the membership to approve the activities undertaken by the Board of Directors, and asked for someone to move the following motion:

**MOTION #11:** That all acts, contracts, by-laws, proceedings and appointments, elections and payments enacted, made, done and taken by the Directors and Officers of the Association to the date hereof, as the same are set out or referred to in the resolutions of the Board, the minutes of the meetings of the Board or the financial statements of the Association, be approved, sanctioned and confirmed.

Moved by: Janet Fine, The Hollows

Seconded by: Tia Pearse, Camp Tawingo

CARRIED One exception

## **11. Report of the Nominating Committee**

Rick Howard, Past President, presented the following report on vacant positions, nominations received, and elections required.

Rick announced that the following, current members of the Board of Directors who will remain on the OCA Board:

Ellen Nash, as Past President

Howie Grossinger, resigned as Vice-President and was acclaimed in the position of President

Marjorie Booth, Secretary/Treasurer, has one year left in her term

Jeremy Laverty, Director, Day Camps Sub-class, has one year left in his term

Nicola Bangham, Director, Special Needs Camps Sub-class, has one year left in her term

Ryan Underhill, Member-at-Large, has one year left in his term

Rick thanked the following Board members whose terms have ended, and presented Board Members, who had completed their term in office, with a small token of appreciation:

Ellen Nash presented Rick Howard, Past President, with a wooden gavel engraved with his term of office as President.

Ellen Nash, President

Howie Grossinger, Vice-President, resigned to become President

Sam Butcher, Vice-President

Alex Robertson, Director, Agency Camps Sub-class

Leon Muszynski, Director, Private Camps Sub-class

Sara Petker, Director, Religiously Affiliated Sub-class

Brian Blackstock, Member-at-Large

Rick then thanked all of the following candidates who let their names stand for office for the 2011-2013 term: Tim Matheson, Leon Muszynski, Eric Shendelman, Andrea Balmer, Brian Blackstock, John Malcolmson, Melanie Sedge, Andrew Young, Pat Birnie and Dave Graham

Rick announced that the following positions were filled by acclamation:

Howie Grossinger, President

Alex Robertson, Director, Agency Camps Sub-class, and  
Sara Petker, Director, Religiously Affiliated Sub-class.

#### Counting of Ballots:

Rick explained that the election results were tabulated by Ellen Nash, Heather Heagle, Executive Director and himself as Chair of the Nominations Committee, with Patti Thom as scrutineer.

The ballots for the following positions had been counted and the members elected were:

Vice-President, Eric Shendelman  
Member-at-Large, John Malcolmson, and  
Director, Private Camps Sub-class, Dave Graham.

Rick announced that the Vice-President's position being vacated by Howie Grossinger, who is assuming the position of President, will be appointed by the OCA Board, at the next Board Meeting, for a one year term of office.

In conclusion, Rick thanked the Nomination Committee, Ellen Nash, Matthew Bernardo, Lisa Phillips, Patti Thom, Brian Blackstock, Dave Graham, and Heather Heagle, for their time and participation in this important task. In addition, Rick thanked all of the nominees for allowing their names to stand for Board positions and express the desire for them to continue their involvement in OCA affairs in other capacities.

## **12. Introduction and Induction of Board – Liz Greenway, Past President (1991-1993)**

Liz Greenway, Past President, introduced each member of the 2011-2012 Board with the following presentation.

"As I read your name, I will ask that you come to the front of the room.

Every year OCA Board volunteers contribute their skills, talent, time and heart to breath life into our Association.

Volunteers are not part, not because they are worthless, but because they are priceless.

As a famous person once said, volunteers don't necessarily have the time, they just have the heart.

As a new board, we ask that you bring your passion for camp, a healthy dose of common sense, the ability to listen to the whole story and generosity of spirit to your commitment

At this challenging time for the profession of camping, we all appreciate your concern for the industry and your willingness to help steer us through the next couple of years.

Never Question the value of what you are doing, remember that Noah's Ark was built by volunteers and the Titanic was built by professionals."

Ladies and gentlemen, it is my pleasure to introduce to you the Ontario Camps Association incoming 2011-2013 Board:

President, Howie Grossinger  
Vice President, Eric Shendelman  
Vice President, To Be Appointed  
Secretary/Treasurer, Marjorie Booth  
Past President, Ellen Nash  
Director, Agency Camps Sub-class, Alex Robertson  
Director, Day Camps Sub-class, Jeremy Laverty  
Director, Private Camps Sub-class, Dave Graham  
Director, Religiously-Affiliated Camps Sub-class, Sara Petker

Director, Special Needs Camps Sub-class, Nicola Bangham  
Member-at-Large, John Malcolmson,  
Member-at-large - Ryan Underhill

Liz then asked for a seconder for the motion to have the ballots destroyed.

**MOTION #12:** Approval to destroy the ballots associated with this election after a week and not more than a month after this meeting.

Moved by: Liz Greenway, Past President

Seconded by: Joe Richards, Pearce Williams Christian Centre

CARRIED

### **13. Standards Revision - Barb Gray, Chair of the Standards Revision Committee**

Ellen introduced Barb Gray, Chair of the Standards Revision Committee, and asked her to come forward to detail the revisions to the Standards approved by the OCA Board of Director, December 8, 2010.

Barb Gray detailed the changes approved by the OCA Board to the members who had copies of the revisions distributed to them as part of their AGM package.

A suggestion for change was proposed to #9 BT 30 page 11 to add the word powerboats.

Ellen asked if Barb Gray would accept this amendment. Barb stated that she would.

Ellen called for a seconder to approve the revisions and changes to the Guidelines for Accreditation.

**MOTION #13:** That the members approve the revisions and changes to the Guidelines for Accreditation as amended in the attached Standards Revision Report.

Moved by: Barb Gray, Chair of the Standards Revision Committee

Seconded by: Jeremy Laverty, Mooredale Day Camps

CARRIED

### **14. Announcements**

Ellen stated that flyers for the following educational workshops were available at the registration desk and listed the workshops and dates that would take place.

1. Facilities, Administration & Food Service Conference, March 22 to 24, 2011  
at the Tim Horton Memorial Camp
2. Health Care Workshop, Saturday, May 7, 2010, at Bayview Glen School
3. Skills Weekend, June 3 to 5, 2011, facility to be announced

Ellen reminded the members of the Annual Conference taking place, January 27 to 29, 2011, at the Sheraton Parkway Hotel. She said that the Committee had been working very hard to produce a very professional conference and asked Colleen McLean and Barb Weeden, Co-chairs for the 2011 Annual Conference, to come forward to give an overview of the exciting conference schedule. She also thanked Paul Grossinger for sponsoring the Camp Fair.

The two co-chairs invited all of the members to attend. They asked that the membership support this event by coming to the conference and by sending their staff. The Camp Fair, organized by Paul Grossinger, KAP Publishing, is scheduled for Wednesday, January 26 evening. The Conference begins Thursday, January 27<sup>th</sup> and continues through to January 29<sup>th</sup>. The Banquet will be Friday, January 28<sup>th</sup> evening.

Ellen asked if there was any more business to attend to at this meeting.

There was none.

Ellen called for the meeting to be adjourned.

### **14. Adjournment**

Adjourned.

Moved by: Ellen Nash

CARRIED

Adjournment 9:30 pm