



Ontario Camps Association

**Ontario Camps Association 81st Annual General Meeting
Sheraton Parkway Hotel – Richmond Hill, Ontario
Vaughan East Room
Wednesday, January 15, 2014
3:00 pm**

1. Welcome

Adam Kronick, OCA President, welcomed everyone to the meeting and thanked them for their attendance. Adam requested that Heather Heagle, Executive Director, act as the recording secretary for the meeting. Heather accepted this request. In addition, he informed the Members that Standards Revisions would be added to the Agenda today as the Board did not have the opportunity to review and approve the changes before the Annual General Meeting materials were mailed to all voting Members.

2. Quorum

Adam confirmed that due notice of the meeting had been sent and that a quorum had been established in person and by proxies received. Proxies and Ballots were mailed to Members November 29, 2013.

3. Introductions

Adam appreciated the large number of OCA Past Presidents and the OCA Honorary Life Members in attendance and thanked them for their support. He asked them to stand to be recognized.

Adam acknowledged Members who passed away this year.

Jack Pearse was deeply involved in the Ontario Camps Association, the Canadian Camping Association and the American Association of Independent Camps, of which he served as President of all; the American Camps Association; the International Camping Fellowship, which he co-founded and for which he was the longest-running Chair; and, of course – his greatest passion and, perhaps, greatest legacy – Camp Tawingo, which he co-founded, owned and directed for 42 years beginning in 1961. Jack passed away August 21, 2013. (Tuesday, February 23, 1926 – Wednesday, August 21, 2013)

Ivan Robinson, an Honorary Life Member of the Ontario Camps Association, passed away on Tuesday, January 7, 2014. Ivan was a Past President of the Ontario Camping Association (1969-1971). He directed Camp Wangoma, Camp Pine Crest, was the director of the YMCA Camping Services (Camps Pine Crest, Norval, Wangoma, Beausoliel) and then after leaving the YMCA, he was the director of Bolton Camp. (1926 - 2014)

Janet Haywood passed away this month on January 10, 2014. Janet is the mother of Dee Dee Haywood, who has worked with and is the sponsor of the Society of Camp Directors for their meetings at Rosedale Golf Club. (December 4, 1925 – January 10, 2014)

Adam asked if there are any other remembrances at this time to be recorded. There were none.

Adam introduced Jill Dundas as the new President of the Canadian Camping Association and recognized John Jorgenson, who was not present at that time, as the new President of the International Camping Fellowship.

4. Approval of the January 14, 2013 Annual General Meeting Minutes

Adam referred to the 2013 Annual General Meeting Minutes previously circulated and available at this meeting. Adam asked if there were any amendments to the Minutes; there were none. He then asked for a motion from the floor to pass January 14, 2013 Annual General Meeting Minutes as presented.

MOTION #1: Recommend that the Minutes of the 80th Annual General Meeting held, January 14, 2013, be approved as presented.

Moved by: Skip Connett,
Canadian Adventure Camp

Seconded by: Jocelyn Palm,
Glen Bernard Camp

CARRIED

Discussion: Qasem Mahmud, Long Bay Camp Arts by the Lake, would like to have a Camp Celebration Day proclaimed March 21st. He asked if there was an update. He would like to make a connection with the Ontario Premier. When the OCA goes to Turkey, they can promote the idea at the international event.

Response: Adam Kronick

The first steps are to have political recognition and a process. Jeff Brown, Member-at-Large is prepared to work with Qasem and be the Board Liaison on this project. Adam suggested that the Canadian Camping Association be contacted before moving forward with this event.

5. Report of the President

MOTION #2: Recommend, that the President's report be accepted as presented in the 2013 Annual Report.

Moved by: Marjorie Booth,
Mooredale Day Camp

Seconded by: Jill Dundas,
Girl Guides, Ontario Council

CARRIED

In addition to the printed Annual Report, Adam Kronick acknowledged the vast amount of work completed by the Committees this year outlined in the 2013 Annual Report distributed to everyone attending the meeting and presented online for all Members to review. The hard working Volunteers make OCA a strong, vibrant and professional Association.

Adam recognized the Standards Committee which has a huge job in ensuring that over 100 camps were visited in 2013. The number of Accredited Camp Memberships has risen to 343 plus 26 Provisional 2 Applicants. Working in tandem with the Standards Committee is the Standards Review Committee, which focused on new Federal and Provincial Regulations and is reflected in the Guidelines for Accreditation; almost every Standard was revised. The Special Needs Resource Committee (SNRC) has introduced and continues to inform and educate OCA Members on new regulations introduced by Accessibility for Ontarians with Disabilities (AODA). The Health Care Committee with Bev Unger, Chair, and Cheryl Bernknopf, Past Chair, provided updates on health care issues and organized a very successful conference for Health Care Professionals attending from across the Province. Mike Greenfield is the Board Liaison for Educational Events. He works with different Chairs and Co-chairs to implement the Day Camp Workshop, the Counsellor Conference and the Annual Conference. At this time, I am happy to announce that Karen Hartnett & Kristy Drost, the Conference Co-chairs, will remain as Co-chairs for the 2015 Annual Conference. The new Government Relations Committee lead by Mark Diamond, Leon Muszynski, and Craig Perlmutter have committed a great deal of their time and valuable expertise working through very serious issues with Transport Canada. Mike Sladden, part of that team, is working with Services Canada. Mike has donated his time to communicating the changes and challenges within the Temporary Foreign Workers Program to Members. Adam thanked the Nomination Committee led by Howie Grossinger, and Committee Members Jeff Bradshaw, Jo Dwhyte and Henri Audet for their work recruiting candidates to stand for this year's election. He acknowledged the work of the Awards Committee, overseen by Craig Perlmutter, and invited Members to attend the Awards Recognition Dinner following the AGM. Adam stated that Janet Adamson, Chair of the Archives Committee, continues to ensure the history of the OCA is well maintained. Lisa Wilson, Chair of the Membership Committee, is looking at increasing the number of new camps joining the Association. The Volunteer Stewardship, chaired by Patti Thom, has a new name and is working on their new Mandate for 2014.

Adam thanked OCA Board Members and all current Volunteers and Members who supported and were involved with all of the activities of the Association. He thanked Heather Heagle and the OCA Staff for all of their work this year.

Adam outlined that the focus of the Board is, and will continue to be, Government Advocacy, long-term financial stability, possible revisions of By-laws as the Province continues to review their Not-for-Profit regulations and building OCA's volunteer base.

Adam reminded Members to register for the Conference, if they haven't done so already.

6. Report of the Executive Director

Heather thanked Anjali Desai, Nicole Markowitz and Robin Perlmutter for their support in 2013 and gave a fond farewell to those Board Members who were leaving the Board: Brian Blackstock, Elana Martins and Tracey Morley. Heather stated she was looking forward to working with the new Board Members and the challenges that lay ahead.

Motion#3: Recommend that the Executive Director's Report be received as presented.

Moved by: Jeff Bradshaw,
Camp Wenonah

Seconded by: Tracy Morley,
Camp Awakening

CARRIED

6. Report of the Treasurer

Adam introduced the OCA's Auditor, Sam Marinucci of Sam Marinucci and Associates. In addition, he explained that Leon Muszynski, Secretary/Treasurer, was unable to be at the meeting. Adam thanked both Sam and Leon for their work and asked Sam to come forward to present the approved 2012-13 Audited Financial Report.

Adam asked for a Mover and Secunder to begin the discussion to receive the 2012-13 approved Audited Financial Statements.

MOTION #4: Recommend that the Audited Financial Statements for year ending September 30, 2013 be received as presented.

Moved by: Ellen Nash,
Honorary Life Member

Seconded by: Keith Hadigate,
Camp Cherith Ontario

CARRIED

Sam asked the Members to turn to the Independent Auditors' Report in the Audited Financial Statements in their packages, which is referred to as an unqualified audit opinion in accordance with standards that are in accordance with Provincial Regulations. September 30th is OCA's fiscal year end. The audit began the second week of October. Sam stated that OCA had a clean set of Financial Statements and the audit went smoothly. The first draft of the Statements was presented to the Finance Committee who made some suggestions and comments. Revised Statements were presented to the Board for approval in November 6, 2013. The Balance Sheet indicates that most of the assets are cash and funds invested in interest bearing savings accounts. The strong balance sheet presented is an indication of good controls and balances. This year there is an operating deficit of \$8000.00 as a result of Government Advocacy Lobbying initiatives and the expenditures from building a new OCA Website, which took longer than was anticipated. The notes provided in the Audited Financial Statements will offer further information.

Discussion:

Question: Matthew Bernardo stated that in the proposed 2013-14 Budget, there is an expense of \$35,000.00 for the Government Relations Committee, however, there was no money allocated to this on the revenue side?

Answer: Adam explained that in 2012-13, camps that were affected by the regulations donated \$12,000.00 to assist with work of the Committee. In addition, the Canadian Camping Association agreed to contribute 30% of the expenditures to a total of \$20,000.00. At this time we don't know what this year's expenses in this area will be. We may have to reach out to the OCA Membership for financial support or look at other revenue streams. Currently, OCA pays \$1,000.00 a month and 30% of these

costs are supported by CCA. The monthly expenditure keeps the OCA informed of any new changes within Transport Canada that could affect our industry. There will be additional charges for two formal reports provided bi-annually, by the Lobbyists, at a cost of \$2,000.00 each. The Saskatchewan Camping Association generously contributed \$2,000.00 in November 2013 to support this initiative as the issues involved affect all of Canada.

Adam thanked Sam for his presentation of the 2012-13 Audited Financial Statements and asked for a Mover and Seconder for the following motion:

MOTION #5: Recommend the appointment of Sam Marinucci & Associates as the Auditors for 2013-14 be approved.

Moved by: Marjorie Booth,
Mooredale Day Camp

Seconded by: Patti Thom,
Camp Tanamakoon

CARRIED

Discussion: There were no comments on this item.

Adam thanked Leon Muszynski and the Finance Committee for their work. The Finance Committee is in the midst of developing an approach for increasing revenues for the Association. Their goal is to have a long-term plan. There will not be a fee increase for Accredited Camps for this coming year; however, there was an increase of \$50.00 to Commercial Members. Despite this, we do need to look at membership fees increasing and the ideal is based on an annual cost of living increase. Membership fees should support all of the OCA's initiatives. The Association cannot rely on educational events for extra revenue. We want to continue to build the Association's financial reserves and also have money in the bank.

Adam acknowledge the following sponsors, stating that the OCA was very appreciative of the financial support for the 2014 Conference provided by Firstbrook, Cassie and Anderson Insurance, Camp Wahanowin – The Harold and Yetta Nashman Foundation, and Liberty Clothing, as well as the significant in-kind contributions from Portage Promotionals, DIALCOM Communications Limited and Camp RIGHTSLEEVE.

Adam called for a Motion to move and second the approval of the 2013-14 Budget:

MOTION #6: To approve the 2013-14 OCA Budget.

Moved by: Mike Greenfield,
Camp Widjiitiwin

Seconded by: Tracy Morley,
Camp Awakening

CARRIED

Discussion:

Adam detailed the 2013-14 OCA Budget line by line. All attendees had a copy of last year's Actual's and this year's Budget to refer to. The budget is an accurate representation of revenues and expenses; at the end of the year we are projecting a surplus of \$19,000.00

Question: Jocelyn Palm, Glen Bernard: Adam indicated that Membership fees should cover the operational costs of the OCA. I think we should look at doing everything differently. The Conference is expensive, look at all of the new government fees which continue to be a burden and re-think some of what we have always done. Should we look at how to make educational events more affordable? We also need money to stay on top of government issues.

Answer: Adam Kronick, President: The Board and the Conference Committee will be discussing new models for the Conference, which include reducing the fees. If the number of delegates greatly increased, we could make it more affordable. We have to be creative with pricing to move forward. We also have to look at other events. At this time, Adam invited Jocelyn to become involved in the process.

Question: Qasem Mahmud, Long Bay Camp Arts by the Lake, asked if it was possible to advocate for the camp industry. OCA should take a role in promoting the idea of camping by reaching out to schools and parents. How can the OCA reach the 60% of kids who don't go to camp?

Answer: Adam Kronick, President: OCA has been working closely with the Epoch Times, reaching out to the Asian Community to educate and involve them in camps. This is an area where the OCA is working to build awareness. Additionally, we are building OCA's presence at camp fairs around the Province. However, the largest impediments are limited time and human and financial resources which keeps us from doing more. We have also discussed a new affiliation category called 'Friends of the OCA' which will allow young people to join the Association at a low cost to receive mailings and other communications about the industry.

Question: Patti Thom, Camp Tanamakoon: A Public Awareness Committee does not exist, can a Committee be set up to look at providing more public information?

Question: Matthew Bernardo, Camp Wabikon: A new committee isn't in the budget and some Committees spend more than others. Matthew asked if the Committees' Budget is a shared pooled fund.

Answer: Howie Grossinger, Past President: Funds for the whole organization are ultimately pooled.

Question: Michael Ankenmann, Camp Mini-Yo-We: Is there an Agenda for the meeting because I don't seem to have one? We are going out of order and a proper agenda would have kept us in order.

Answer: Heather Heagle, Executive Director: The Notice of Meeting sent to all Members acts as the Agenda.

Motion # 7: Recommend that the Board of Directors organize Public Awareness Task Force in the next three months.

Moved by: Patti Thom,
Camp Tanamakoon

Seconded by: Qasem Mamoud,
Long Bay Camp Arts by the Lake

CARRIED

Reports of Committees and Task Forces

Adam Kronick stated that the reports of the Committees may be found in the printed 2012-13 Annual Report and again thanked all of the Committees and Task Forces for their work. Adam then asked for a Motion to accept the reports.

MOTION #8: To receive the Committee and Task Force Reports as presented in the 2012-13 Annual Report.

Moved by: Eric Shendelman,
Crestwood Day Camp

Seconded by: Jocelyn Palm,
Glen Bernard Camp

CARRIED

Discussion: There was none.

Adam asked, Brian Blackstock, Vice President to come forward. He stated that Brian has been a valued Member of the Board, his knowledge and understanding of the Association has been greatly appreciated.

7. Resolutions of Thanks

Brian Blackstock acknowledged the work of all of the Volunteers who assisted and supported the Association over the past year, and he encouraged any member who was not already volunteering for the OCA to participate. He told a story about three camp staff, a flat tire and missing an exam at Queens University. Brian remarked that it was nice to see some younger people at the meeting and he thanked those people who silently do their job every day, giving endless hours of their time.

Brian made the following Motion and asked for a Secunder.

MOTION #8: That a resolution of thanks to the Association's Volunteers be recorded.

Moved by: Brian Blackstock,
Honorary Life Member

Seconded by: Jeff Bradshaw,
Camp Wenonah

CARRIED

Adam Kronick asked Craig Perlmutter, Vice President, to come forward to acknowledge and thank OCA staff for their work and to make the following motion:

MOTION #9: That a resolution of thanks to the Association's office staff be recorded.

Moved by: Craig Perlmutter,
Camp Tamakwa

Seconded by: Jill Dundas,
Girl Guides, Ontario Council

CARRIED

Craig thanked Anjali, Robin, Nicole and Heather stating they work tirelessly behind the scenes and communicating with directors and owners every day.

Adam Kronick then introduced Howie Grossinger, Past President and Nomination Chair, to present the election process.

8. Nominating Committee Report

Howie Grossinger presented the following Nominating Committee Report, with elections results.

Howie, while giving thanks to his Committee, added his appreciation for Adam, who has taken on such a big role as President. He said that Adam managed the position with a great deal of expertise and humor, making the process easier for others.

Howie thanked the Members of the Nominating Committee, Jeff Bradshaw, Jo Dwhyte and Henri Audet for their work this year. Revitalizing the Committee has opened up opportunities, which encourages Volunteers to get involved in the Association.

9. Election Results

Howie announced Board Members remaining as Directors for the second year of their term:

Adam Kronick	President – Camp White Pine
Howie Grossinger	Past President – Camp Robin Hood and Camp Walden
Craig Perlmutter	Vice President – Camp Tamakwa
Luc Cousineau	Director, Agency Camps Sub-class – YMCA-YWCA Camp Nagiwa
Mark Diamond	Director, Private Camps Sub-class – Camp Manitou
Mike Greenfield	Director, Religiously Affiliated Camps Sub-class – Camp Widjiitiwin
Jeff Brown	Member-at-Large – Camp Otterdale

He then thanked and presented the following Board Members with a gift as their terms in office were ending:

Elana Martins	Director, Day Camps Sub-class – YMCA of Simcoe/Muskoka
Tracy Morley	Director, Special Needs Sub-class – Camp Awakening

Howie thanked Brian Blackstock, Vice President and Honorary Life Member, for all his contributions to the OCA as Past President, Past Board Member, Past Committee Member and as a Volunteer at so many functions. Howie went on to say he enjoyed the opportunity of working with Brian; it was a truly special, vital and indeed humorous experience for everyone. He asked that the Members join him in thanking Brian for all of his work and contributions in all of his volunteer capacities.

Howie continued with his presentation listing Board Members who were acclaimed:

Jonathan Nyquist Vice President
Leon Muszynski Secretary/Treasurer

On behalf of the Membership and the Board, Howie expressed his appreciation to all Members who let their names stand for election for the 2014-2016 terms of office and ask them to stand to be recognized.

Howie was happy to share the election results with Members. He began by listing the positions and the candidates standing for election. They were:

Director, Day Camps Sub-class:

- 1) Pearl Bell, Camp Robin Hood
- 2) Sarah Facey, Camp Kummoniwannago

Director, Special Needs Camps Sub-class:

- 1) Erica Coutts, Camp Kirk
- 2) Julie Gallie, City of Toronto

Member-at-Large:

- 1) Patrick Birnie, Arrowhead Camp
- 2) Pam Lamont, Camp Mi-A-Kon-Da

Howie announced the ballots had been counted and tabulated by Marjorie Booth, Jeff Bradshaw and Mark Diamond. Howie thanked Marj, Jeff and Mark for their involvement. Howie then announced and congratulated the following elected candidates for 2014-16:

Peal Bell, Camp Robin Hood	Day Camps, Sub-class
Eric Coutts, Camp Kirk	Special Needs Camps, Sub-class
Pam Lamont, Camp Mi-A-Kon-Da	Member-at-Large

Adam thanked Howie, congratulated the newly elected Board Members, and again, thanked all of the Directors who were leaving the Board.

Adam introduced Larry Bell, Past President, as a leader in the camp world. Larry was in charge of the Physical Education program at Adam's high school and became a legend in the OCA with his constant contributions and volunteer involvement to the Association and with the camp industry across Canada. Adam asked Larry to come forward to induct the new Board.

10. Induction of the new OCA Board

Larry said what a pleasure it was to be at the meeting and asked the 2014 Board to come forward to be recognized.

President	Adam Kronick
Vice President	Craig Perlmutter
Vice President	Jonathan Nyquist
Secretary/Treasurer	Leon Muszynski
Past President	Howie Grossinger
Director, Agency/Not-For-Profit Camps Sub-class	Luc Cousineau
Director, Day Camps Sub-class	Pearl Bell
Director, Private Camps Sub-class	Mark Diamond
Director, Religiously-Affiliated Camps Sub-class	Mike Greenfield
Director, Special Needs Camps Sub-class	Erika Coutts
Member-at-large	Jeff Brown
Member-at-large	Pam Lamont

Larry stated that he was amazed at the number of issues the Board was involved with. He thanked the Board Members for taking on these major responsibilities, stating how much Members appreciated their

commitment and their sharing of their expertise. Larry went on to say this is not an easy organization to work with. Everyone in this room is a leader in their own right.

Larry told the story of a Rabbi who was ill in the hospital. The President of the synagogue went to visit the Rabbi. He stepped forward and said on behalf of the Board and 82% of the congregation, 'I want to wish you a speedy recovery.' Larry said the story highlighted their ability to express themselves as they wanted to and he was sure that the Board was going to allow Members to have their own opinions. He added, if you ask for help you are going to get it; this has been one of the main stays in the Association, people are willing to step forward.

There are important changes in the Standards and By-laws this year and a positive change in the organization. Change isn't always easy. Einstein said, "You can't change the world without changing thinking." Change takes a lot of time and effort. An esteemed Chinese philosopher once said, "Life is a series of changes that are natural and supernatural; don't let them go by without taking advantage of them." You may see things moving slowly, but it shouldn't stop you from enjoying the process. Larry wished the new Board all the best in this coming year and thanked them again.

Larry made the following Motion and asked for a Secunder:

MOTION #10: To destroy the ballots associated with this election less than a week and not more than a month after this meeting.

Moved by: Larry Bell, Past President,
Honorary Life Member

Seconded by: Skip Connett,
Canadian Adventure Camp

CARRIED

Adam thanked Larry and asked Howie Grossinger to come forward to present the proposed new By-law **No.1.**

10. Confirmation of By-law No.1.

Howie asked that Members turn to draft By-law No.1 and the Board Minutes from the November 13th Meeting in their packages. He then introduced Nick Pasquino and Robin Squires, Borden, Ladner and Gervais LLP, who were available to answer questions regarding the proposed new By-law.

Howie provided OCA Members with background information regarding the process that led to developing the By-law draft Members had received. He listed the many meetings with Constitutional Consultants, with Members and Nick Pasquino. He expressed, on behalf of the Board, his appreciation of the meaningful input of Members. There were many opportunities planned to meet with Past Presidents, to provide information to Members through emails asking for their input and to have a Town Hall Meeting, which was scheduled for October 29, 2013. All of these meetings led to revisions that met many of the needs of the Membership and which resulted in the development of By-law No.1 being presented today. Howie made the Members aware that future changes to OCA By-laws will occur within a year as the Province finalizes their Not-for-Profit Regulations.

Howie called for the following Motion from the floor:

Motion #11: Resolved as a Special Resolution, that By-law No.1, in the form presented to the Members, is hereby confirmed.

Moved by: Jeff Bradshaw,
Camp Wenonah

Seconded by: Henri Audet,
Camp Kirk

CARRIED

Discussion:

Question: Matthew Bernardo, Camp Wabikon, asked about the transference of the Honorary Life Members (HLM) title, now that they will be considered Individual Members.

Answer: Howie Grossinger, Past President, informed that HLM's will still be recognized. However, for voting purposes, they will be considered Individual Members.

Adam thanked Howie, the By-law Committee, OCA Members, Nick Pasquino and consultants who were involved in this process.

11. OCA Standards Revision

Adam asked Mark Diamond, Standards Revision Committee Member, to come forward to present the proposed revisions and provide background information for the changes to the OCA Standards.

Mark asked for a Motion from the floor:

MOTION #12: Recommend that the revised OCA Standards be approved as presented.

Moved by: Elana Martins,
YMCA of Simcoe/Muskoka

Seconded by: Keith Hadigate,
Camp Cherith Ontario

CARRIED

Discussion: There were no comments on this item.

Mark Diamond thanked the Standards Revisions Committee for their work. He related that one little comment had led to a huge task of changing many of the Standards. Every year brings some updates; this year most of the Standards had some changes due to either legislative changes or to reflect current best practices. There will be a new process where a review will take place annually so the task is not so overwhelming. All Members should feel free to share their suggestions moving forward.

Adam thanked Mark, Rob Crew and the Committee for their work.

12. Feedback/Ideas

Adam asked if there is any feedback or new ideas Members would like to present at this time. There were no comments from the Membership.

13. Announcements

Adam announced the following upcoming events:

1. Annual Conference – January 29th to 31st at the Sheraton Parkway Hotel. He thanked all of the volunteers who have worked so hard to make this Conference relevant for all Members.
2. Health Care Education Evening: Mental Health – February 18th at the OCA Office.
3. Health Care Conference – May 3rd at Bayview Glen School.
4. Counsellor Conference – May 24th at Camp Robin Hood.

Adam invited everyone to the Awards Dinner following the AGM in the Richmond Ballroom beginning with a reception at 5:30 pm followed by dinner at 6:00 pm. Tickets may be purchased at the door.

14. Adjournment

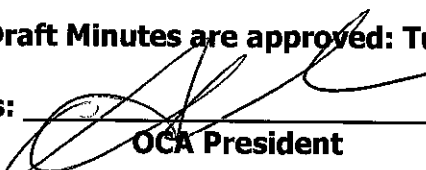
Motion to Adjourn at 4:55 pm.

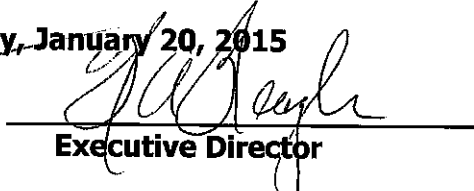
Moved by: Keith Hadigate, Camp Cherith Ontario

CARRIED

Date the Draft Minutes are approved: Tuesday, January 20, 2015

Signatures:


OCA President


Executive Director