



**Board of Directors Meeting – Thursday, April 24 2014**  
**10:00 a.m. to 1:35 PM**  
**Hilton Hotel – Hwy 7 & Warden**  
**Trillium Room**  
**8500 Warden Ave, Markham, ON L6G 1A5**

**Present:** Adam Kronick, President  
Howie Grossinger, Past President  
Jonathan Nyquist, Vice President  
Craig Perlmutter, Vice President  
Leon Muszynski, Secretary/Treasurer  
Luc Cousineau, Director, Agency Camps Subclass  
Pearl Bell, Director, Day Camps Subclass  
Mark Diamond, Director, Private Camps Subclass  
Mike Greenfield, Director, Religiously Affiliated Subclass  
Erica Coutts, Director, Special Needs Subclass  
Jeff Brown, Member-at-Large

**Regrets:** Pam Lamont, Member-at-Large

**Staff:** Heather Heagle, Executive Director

**1. Welcome & Introduction**

**2. Confirmation of Agenda**

Two items were added to the Agenda; the first by Jeff Brown, Draft MP & MPP Letter for OCA Members, and second, by Adam Kronick, Service Canada.

**3. Approval of March 26, 2014, Board Meeting Minutes**

**Motion#1:** Resolved, That the March 26, 2014 Board Meeting Minutes be approved as presented.

Moved by: Mike Greenfield

Seconded by: Pearl Bell

**CARRIED**

**4. President's Report**

Adam Kronick

i. Board Liaison/Committee Chairs Meeting

A meeting has been scheduled with Board Liaisons and Committee Chairs for May 14<sup>th</sup> beginning at 12:30 pm. An invitation was sent in March to all participants. An Agenda will be sent to everyone in the near future asking for items for discussion.

**Action Item:** Adam will prepare and distribute a draft Agenda asking for additional topics for discussion.

ii. Task Force Reports

Adam received a report from the Public Awareness Committee.

**Action Item:** Adam will follow up with the Chair of the Public Awareness Committee and report back at the May 14<sup>th</sup> meeting.

iii. OCA Accredited Camp Members Operating in Québec Meeting

Brian Edmonds, Chair of the Standards Committee, submitted a summary of his meeting with OCA Accredited Camps that operate in Québec.

The objective of the meeting was to discuss and work with OCA Camps operating in Québec regarding a consistent approach to OCA Standards that mention Ontario law. To assist in that approach, a spreadsheet had been created over the past year that lists these Standards and Québec laws on the same topics. The intention is that the spreadsheet continues to be a living, breathing document supported by the Québec camps.

Brian also explained that in January 2014 the opening section of the Standards was amended to include the following passage: "Where an accredited camp is located outside Ontario, it is recognized that it may not operate in accordance with Ontario laws mentioned in the Standards, but rather in accordance with the laws of its jurisdiction(s)."

The Board thanked Brian for all of his time and support regarding this matter.

iv. Professional Liability Protection – Insurance for Nurses

The Registered Nurses Association of Ontario (RNAO) has ended their free insurance program for new graduates. Professional Liability Insurance is important to have for both the health care professional and for the camps who hire them; in addition, camps should check if they have enough coverage for any serious claims that may occur.

v. Service Canada

It appears that Service Canada is less willing to work with OCA Members and becoming more stringent with their requirements for advertising positions and descriptions of those positions. Further discussions will take place regarding this issue.

vi. Provisional One Applications

Motion #2: The Membership Committee recommends that the OCA Board accept Provisional One Applications for the following camps:

- Camp Agudah
- Great Moose Adventures

Moved by: Jeff Brown

Seconded by: Howie Grossinger

**CARRIED**

**5. Treasurer's Report**

Leon Muszynski

- i. Leon presented the March financials, reporting the figures were in line with the budget and there were no issues for discussion.
- ii. Leon then drew the Board's attention to the 2014-15 draft budget focusing on the proposed increases to all rates for Members, Preferred Vendors and Affiliates.

It was decided to defer a motion regarding the rate increases to the May 14<sup>th</sup> Board Meeting, providing time for Leon to have a Finance Committee Meeting to discuss the rates and to provide a Motion for the May meeting.

**Action Item:** Leon will schedule a Finance Committee Meeting within the next two weeks to provide an update to the Committee regarding the rate increases and to develop a Motion for the Board to consider at the May meeting.

**6. Executive Director's Report**

Heather Heagle

Heather provided background information to the Board for discussions for the following topics: 2014-15 Budget, MultiView, and details on venues visited and reviewed as possible locations for the 2015 Annual Conference.

**7. Business Arising**

- i. MultiView

The Board discussed this item at length and deferred the decision of whether or not to go forward with MultiView until the May Board Meeting.

**Action Item:** Adam and Heather will meet with MultiView to discuss contract provisions that the OCA would like to have before considering this proposed partnership.

**8. Committee/Event Reports:**

**Awards**

Craig Perlmutter

There was nothing further to report at this time.

**Canadian Camping Association**

Jonathan Nyquist

Jonathan reported that the CCA's AGM was completed by phone and there was nothing further to report.

Adam stated he had spoken to Jill Dundas about the new sponsorship being offered by FoodBuy, an OCA Preferred Vendor. Funds raised from camp food purchases will be split similar to how they are split with BackCheck. Ontario is the largest user for both services and will receive a higher return from their sponsorship.

## **Educational Events**

Mike Greenfield

Mike provided the following information:

- i. The Counsellor Conference will take place at Camp Robin on Saturday, May 24<sup>th</sup>. All of the arrangements with speakers, bussing, food and advertising have been completed.
- ii. The Health Care Conference is scheduled for May 3<sup>rd</sup> at Bayview Glen Upper School. At this time there are 69 registrants.
- iii. Day Camp Workshop  
The organization for this event has just begun. The workshop is scheduled to take place on November 7<sup>th</sup>.

At this time, it was suggested that rather than having the Day Camp Workshop as a stand-alone event, the event could be added to the beginning or end of the Annual Conference in 2015.

**Action Item:** Mike and Heather will arrange a conference call with Pearl Bell to discuss the possibility of moving the Day Camp Workshop from November 7<sup>th</sup> to be a stand-alone day before, after or during the 2015 Annual Conference.

### iv. 2015 Annual Conference

Mike shared the slogan for next year's conference is "Having Fun Is Serious Business." He also informed everyone that the Committee was now working on Keynote Speakers and Session Speakers.

A tour of the Hilton – Markham Suites was schedule for Board Members to decide whether or not the venue would be suitable for the 2015 Annual Conference. After the tour Board Members asked for a draft proposal from the hotel.

**Action Item:** Heather was asked to schedule a meeting the week of April 28 with the Hilton representative and Adam Kronick to negotiate a possible contract for the 2015 Annual Conference

## **Government Relations**

Craig Perlmutter

. Transport Canada

Craig reported he is waiting for a response from Transport Canada before proceeding with any activities related to watercraft training or developing a camp handbook.

## **Nomination**

Howie Grossinger

Howie reported that a meeting with the Nomination Committee will be held in the near future.

