



Ontario Camps Association

Board of Directors Meeting – Tuesday, April 21, 2015
10:00 a.m. to 12:00 Noon
OCA Office – 70 Martin Ross Avenue, Toronto, ON M3J 2L4

Present: Adam Kronick, President
Jonathan Nyquist, Vice President
Craig Perlmutter, Vice President
Leon Muszynski, Secretary/Treasurer
Pearl Bell, Director
Jeff Brown, Director
Rob Carmichael, Director
Mark Diamond, Director
Julie Gallie, Director
Pam Lamont, Director
Stu Saunders, Director
Eric Shendelman, Director

Regrets: No Regrets

Staff: Heather Heagle Executive Director

1. Welcome & Introduction

2. Confirmation of Agenda

3. Approval of March 31, 2015, Board Meeting Minutes

Motion #1: Resolved, That the March 31, 2015 Board Meeting Minutes be approved as amended.

Moved by: Eric Shendelman

Seconded by: Jeff Brown

CARRIED

4. President's Report

Adam Kronick

i.a The Connected Brand

The Board reviewed the slide presentation that detailed information provided by in-person interviews, through surveys to camps and camp parents. This information will be the basis for the next step in the process with the Connected Brand.

Action Item: The Connected Brand presentation will be sent to all Members along with an explanation of the slides. (Adam & Heather)

i.b OCA Logo – Become a hotlink on Members' Homepages

It was suggested that OCA request that all Members have the OCA Logo on their website's homepage, if they do not already have it there. In addition, that the OCA Logo would be a hotlink with a landing page that outlines the Association's mission, goals and values for parents to view.

Action Item: A landing page will be developed to send to Members for them to upload to their homepage for the OCA Logo.

ii. Board Liaison/Committee Chair Meeting

Adam reminded the Board that the meeting would end around noon as a Board Liaison/Committee Chair Meeting was scheduled to begin at 12 o'clock today.

ii. Toronto District School Board (TDSB) Standardization of Camp Contracts

A representative of TDSB would like to standardize camp contracts. Sol Birenbaum and Adam Kronick have drafted a contract which will be sent to OCA's Lawyer and Insurance Broker for review, prior to the draft being sent to the school board. Once the review has been completed and if the form is approved, OCA will inform Members about the new standardized contract.

5. Treasurer's Report

Leon Muszynski

i. March - Financial Report

The six month review of OCA's finances indicates that the Association is on course with respect to the budget.

ii. Finance Committee

The finance committee met to review Membership Fees and the stated increase each year will be in-line with the cost of living index.

iii. Proposed Canadian Camping Association (CCA) Fee Increase

Rob Carmichael stated that CCA had not held a vote on the proposed increase of fees.

As discussed at the March Board Meeting the proposed increase is quite significant.

Adam will draft a reply to the CCA suggesting a lower fee with a graduated increase approach.

6. Business Arising

Nothing was slated to be discussed.

7. Committee/Event Reports: Due to the Board Liaison & Committee Chair Meeting

beginning at noon, only the Standards Chair had time to provide a report. The other Committee Reports will take place at the Board Liaison & Committee Chair Meeting.

Standards

Eric Shendelman

Crisis Response Resource Manual

Eric reported that the Crisis Response Resource Manual Webinar held April 10th was successful. The Committee expected 37 participants, who confirmed their attendance to take part in the webinar, however only 24 Members actually attended. Eric reminded that Board Members had had an opportunity to comment at the Annual Conference where approximately 50 Members attended a workshop specifically designed for feedback. Members who participated in the webinar stated they were looking forward to receiving the manual which has 20 pages of valuable information and 60 pages filled with resources. This is a living document which Larry Bell and Eric will continue to monitor and revise. In addition, the Committee has committed to remaining together and will work together to provide revisions in the future.

Eric commented that the use of Webinars may increase in the future as it is a good tool to communicate information.

Motion #2: Resolved, That the Crisis Response Resource Manual be approved and be sent to Members in an electronic format in May 2015

Moved by: Eric Shendelman

Seconded by: Mark Diamond

CARRIED

8. New Business

New - Health & Safety Regulations

Mark Diamond

Mark reported that the Ministry of Labour has new regulations for any work taking place on roofs: all workers must be harnessed and have a training course. Please note the following information:

Page 9 – ONTARIO REGULATION 213/91 CONSTRUCTION PROJECTS

Note: On April 1, 2015, section 26.2 is amended by adding the following subsection: (See: O. Reg. 252/14, ss. 1, 2)

(1.1) In addition to the requirements of subsection (1), an employer shall ensure that a worker who may use a fall protection system meets the working at heights training requirements of Ontario Regulation 297/13 (Occupational Health and Safety Awareness and Training). O. Reg. 252/14, s. 1.

Members may want to contact a lawyer for further information. Mark has spoken to his lawyer regarding this topic and will get back to the Board next week. At this time there are only two people in the area who are known to be approved to teach this training course. Once we have heard from the lawyer, information will be sent to the Membership. Owners are responsible if something happens to a worker and fines are very high.

Action Items:

- i. Following a conversation with his lawyer regarding this new regulation and training course, Mark will provide details to the Board.
- ii. Once the information is formalized, it will be sent by the office to the Membership

9. Next Meeting Dates:

- Wednesday, May 20th**
- Thursday, September 24th
- Tuesday, October 20th
- Thursday, November 19th
- Thursday, December 10th
- Tuesday, January 19th AGM + Awards Dinner

10. Adjournment

Motion to Adjourn: Craig Perlmutter 12:10pm

Date the Draft Minutes are approved: May 20/15

Signatures: [Signature]
OCA President

[Signature]
Executive Director