

**79th Annual General Meeting
Wednesday, January 25, 2012
Sheraton Parkway Hotel – Thornhill Room
600 Highway 7 East · Richmond Hill, Ontario L4B 1B2**

Agenda

1. Welcome – 2:45 pm

Howie Grossinger, OCA President, welcomed everyone to the Ontario Camps Association Annual General Meeting and thanked them for attending and for their participation. He informed Members the meeting was being recorded and asked if they would please move to the mic, stationed in the centre aisle, with any questions or comments. Howie asked Members to please provide their names and camp affiliations

Howie asked that Heather Heagle, Executive Director, be the recording secretary for the meeting.

2. Quorum

Howie stated quorum had been established by the number of Members in attendance and by the number of proxies received. He stated the ballots and proxies had been mailed to all OCA Members, December 23, 2011. Meeting materials may be found on each of the chairs for this meeting.

3. Additions to and Confirmation of Agenda

Howie asked the Members if there were any additional Agenda items. The following three items were submitted:

- a. Discussion for concept of establishing a Camp Day, Mr. Qasem Mahmud, Arts By The Lake Long Bay
- b. State of Volunteerism and Housekeeping, Patti Thom, Camp Tanamakoon
- c. Vote of Thanks to item #10, George Ross, Individual Member

4. Introductions

Howie acknowledged the strength of our Association is our history and reminded everyone we wouldn't be here without these pioneers. Howie asked Past Presidents and

Honorary Life Members to stand to be acknowledged. He thanked them for joining the meeting today; their attendance was really appreciated.

Howie then reflected on colleagues in our industry who passed away this year. He asked Members to share with him and on behalf of the Board the passing of Kirk Wipper in 2011 and just recently Harold Nashman. The Board had sent their condolences to the respective families. Howie asked Members if they would please share any of their camp family Members' names who had passed away this year and their names would be recorded. No one was announced.

5. Receiving of the Minutes of January 10, 2011

Howie asked Members to turn their attention to last year's AGM minutes and asked Ellen Nash to review the voting procedure. Ellen explained voting takes place by means of cards. When a vote is called, Members are asked to hold up their cards; camps have green cards and they equal 3 votes, individuals have yellow cards and they equal 1 vote.

Howie then asked for amendments or changes to the draft Minutes.

MOTION #1: Resolve, That the minutes of the 78th OCA Annual General Meeting held January 10, 2011 are received as amended.

Moved by: Dave Graham, Camp Kandalore

Seconded by: Jeff Brown, Camp Otterdale

CARRIED

6. Report of the President – Annual Report Summary

The Annual Report distributed at this meeting was posted on the website January 4, 2012.

OCA has had a very positive year. This was reflected in the comprehensive account of activities included in our annual report. These results are quite exceptional given the difficult economic climate.

Howie thanked the many volunteers and OCA staff who have contributed to making this document. He stated the Annual Report not only serves as an important reporting tool to our Membership but a marketing success story. The report may be effectively used to communicate OCA's activities and goals to potential Members and sponsors.

The year was successful and positive in so many ways:

- Greater financial stability
- Significant contribution to the Legacy Fund of \$24,924.00
- A reorganized OCA office committed to accurate record keeping and accountability
- Consistent communication and sharing of information with the Membership
- Educational events which benefitted from wonderful volunteer leadership and office support

He explained that the Audited Financial Statements which our Treasurer, Marjorie Booth, will be presenting demonstrates that our Association is currently experiencing positive financial health. This was due, in large part, to the establishment of sound financial practices and the working relationships between the OCA office, professional support and an engaged Finance Committee. The Board is committed to ensuring continued diligence and strong governance.

Howie further explained the Board and office made great strides to get our house in order. We know our work is not done however, so he shared with the Members the following Board priorities for fiscal year 2011-12:

1. OCA Finances

- Continual monitoring of our Association's current and future financial stability is at the top of the Board's agenda. Careful consideration of increased Membership fees remains an important discussion item. The proposed fee increases will be applied to the continued improvement of the OCA infrastructure and to member experience.
- The work of the Membership Committee has resulted in an optimistic view to new Provisional Members for 2012. Thanks to Heather Heagle, Brian Blackstock and our new Membership Chair, Lisa Wilson, for the work they do.

2. Website/Database improvements:

- The steps taken this past year for hardware/software and network improvements within the office will allow us to operate more efficiently as a professional organization. Based on the work of Travis Allison, Sol Birenbaum and other OCA volunteers, RFP's were sent out for a re-working of our website. The new website will have the added benefits of incorporating a database management system that is integrated with the work of the office. We anticipate that a website, meeting the needs of the public and Membership, will be live by the end

of March if not sooner. Sol will be providing all of you with a preview of the website later in this meeting.

3. Legal Advice & Support

- Former OCA Vice President Robin Squires, and his firm Borden, Ladner, Gervais, LLP, offered as much pro-bono support as possible. Borden, Ladner, Gervais, LLP, have been retained by the OCA. The scope of services Robin's law firm can provide, plus his knowledge of the OCA, makes a good fit for any matters that come to the Board. The increases in the budget reflect anticipated costs in using this service.
- One example of the benefits of this type of legal support is the confirmation vote of our operational name - Ontario Camps Association - which will occur today. This name is well established; our marketing and communication campaigns have used Ontario Camps Association since 2008. It is time that we formally recognize this name. It has become clear in our work with Robin that the special resolution before us today is the last step in finalizing our name change.
- While the Ontario Camps Association represents our current and future name, as a commitment to our past, we will ensure the protection of our historical name – the Ontario Camping Association, as well as its logo.

4. Constitutional Review

- The approval of the Special Resolution will also permit the Board to pursue its desire to update and address changes needed in our constitution and by-laws. A clear, strong constitution is vital for effective governance. There are some ambiguities and inconsistencies in our constitution that must be corrected if we are to continue to move forward as a vibrant and empowered organization.
- This process has been undertaken by a sub-group of the Board including Dave Graham, Alex Robertson, Heather Heagle and myself. We have met with consultants Dr. Julie Morton and Ron O'Brien to identify areas for amendment and inclusion that will more accurately reflect today's OCA and its operation.
- Please be assured that our process is a thoughtful one that will identify the steps taking place and include Membership input. Membership review prior to next year's Annual General Meeting will be incorporated in the Board's timelines as well.

5. Policies and Protocols

- The Board knew Heather Heagle would bring experience, skill and wisdom to the role as our OCA Executive Director. She continually demonstrates a professional approach to feedback and improvement and received high annual performance reviews from the Board.
- One of Heather's strengths is her knowledge of organizational policies and protocols. She uses this attribute consistently to help the Board identify those policies and protocols which require updates or need to be created. Our financial policies and protocols have appropriately been a priority this past year; however polices related to accessibility, in-camera discussions, privacy and Board reporting have been influenced by Heather's efforts. The Board looks forward to continued positive work in this area.

6. Educational Events

- A strength of our Association has been to organize and deliver volunteer driven, office supported professional development to our Membership.
- The goal is to provide worthwhile events that are also contributing financially to the health of our Association.
- Under the leadership of Ellen Nash, the Board has looked closely at our events, through past performance, direct feedback and surveys, to determine the best approach to our educational calendar. What has resulted is a 2012 calendar that reflects the Board's best effort to try and meet the needs of the Membership and financial goals. More information about our calendar will be provided later in this meeting.
- The success of these events will lie in the involvement and commitment of our member camps, not only through attendance but organizational leadership. Strong organizational leadership requires Association Members to engage in volunteer opportunities and to step up for open Board positions. The Ontario Camps Association is a vital organization because of you, our Members. We need, desire, and appreciate your continued involvement.
- Efforts have begun to organize the 2013 Annual Conference, which will take place February 20 - 22, 2013 at the Sheraton on the Falls Hotel and Conference Centre, Niagara Falls. The move out of Toronto and to a February date resulted

from feedback from Accredited Camp and Commercial Members as well as a desire to create a conference destination for camp professionals in and out of Ontario.

- An immediate Board priority will be to assemble a Conference Committee that can work towards planning another successful OCA event. I encourage all Members to consider getting involved in all of our educational events and feel free to chat with me if you are interested.

The Ontario Camps Association is moving forward in a strong and positive manner. We will only be better for the new steps we are taking.

On a personal note, I would like to share that overall, this year has been rewarding. Working with Heather has been great and I want to thank her for her support and the great working relationship we have. She pours her heart and soul into her work and the OCA is benefitting from her dedication to her role. The chance to work with colleagues on the Board has been enjoyable and I would like to take this opportunity to thank all Board Members for their hundreds of hours of commitment and valuable contribution to our discussions and decision making. To outgoing Board Members, Marjorie Booth, Jeremy Laverty and Sari Grossinger, on behalf of the Membership, I thank you for your involvement and efforts in enhancing the work of the OCA.

I have enjoyed the opportunity to discuss OCA matters with Members and volunteers. From Committee Chairs, to Commercial Members to Past President's, thank you for your feedback and at times, lively discussion. Now, after all of these discussions, the Board has charted a path for new initiatives and programming that require your support and leadership. Get involved, take the initiative to join a committee, plan a workshop, or serve on the Board. Don't wait to be asked. It's sort of like a TV infomercial, "our operators are standing by to take your call". I hope you will accept this invitation to get involved and I am happy at any time to discuss the opportunities.

Thank you for being here today and your positive involvement in the OCA.

Howie asked Heather Heagle to present her Executive Director's report. Heather acknowledged the support of the OCA Board and especially Howie Grossinger and Ellen Nash. She thanked the OCA staff, Lydia Coy Membership Coordinator, Robin Perlmutter, Administrative Assistant and Kimberley Nash who resigned in June to take a position in her field of expertise. Heather also recognized and thanked Marina Seliverstova, Senior Accountant, for her continued support and expertise.

MOTION #2: Resolved, That the OCA Committee and Task Force reports are received as presented in the 2010-11 Annual Report.

Moved by: Alex Robertson, Camp Oochigeas

Seconded by: Rick Howard, Camp Tamarack

CARRIED

Rick Howard raised a question about receiving the reports together rather than separately.

Howie responded that the Board had taken a careful look at similar organization's recordings and with Robin Squires' recommendation we have tried to streamline some of the motions to keep them as concise as possible. Essentially, President's, Executive Director's, all Committees and Task Force reports are being received by the Members at this time; only the Treasurer's Report stands outside of that motion.

7. Special Resolution: Approval of an Application for Supplementary Letters Patent in order to Change the Name of the Corporation to the Ontario Camps Association

Motion #3: Resolved, That the corporation apply for Supplementary Letters Patent

To change the operating name of the corporation from:

Ontario Camping Association

to

Ontario Camps Association

and, to trademark and protect the historical name, Ontario Camping Association, for future historical use.

Moved by: John Malcolmson, Tim Horton Onondaga Farms

Seconded by: Stephen Plevoy, Camp Northland-B'nai Brith

Discussion: Howie addressed the Special Resolution Supplementary Letters Patent required to legally change the name of the Association from the Ontario Camping Association to the Ontario Camps Association, as was mentioned in the previous 2011 AGM Minutes. The motion before the Members is to provide the Board with the approval for pursuing the appropriate avenues to apply for the legal name change and to also maintain the historical name of the Association.

Howie asked for comments and questions.

1. Question: Jeff Brown asked how long the process is for the name change?

Answer: The process is approximately six weeks.

Howie asked for any other questions; there were none, and the question was called.

CARRIED

Against: None

Abstentions: None

8. Report of the Treasurer

Howie called upon Marjorie Booth, Secretary/Treasurer, to present the 2010-11 Ontario Camps Association Audited Financial Statements. Howie introduced Sam Marinucci, OCA Auditor, and Marina Seliverstova, OCA Senior Accountant and thanked both of them for their detailed attention to all financial matters.

Marjorie thanked the Members for the privilege of working as their Treasurer. She also stated that when she became Treasurer, at that time she re-instated the Finance Committee, and took this opportunity to thank the Finance Committee Members. Marjorie expressed her gratitude to the following Committee Members George Ross, Jane McCutcheon, Heather Heagle, Marina Seliverstova, Ellen Nash, Leon Muszynski, who will be staying on as OCA's new Secretary/Treasurer and Howie Grossinger who joined the Committee last year. In addition, Marjorie thanked Lydia Coy and Heather Heagle for their unfailing support.

Marjorie provided an in-depth accounting of the Financial Statements providing details for each of the pages in the report and for line-items.

The best news item for this year is the increase of the Legacy Fund. Legacy Fund uses are outlined in the notes of the Audited Financial Statements. Each year 20% of OCA's net surpluses are contributed to the fund. Happily the Board, on the recommendation of the Finance Committee, was able to transfer funds from capital assets + 20% totalling \$24,924.00 increasing the fund to \$55,000.00. The Legacy Fund must remain at \$50,000 or more.

Marjorie asked for questions from the floor:

Joe Richards, Pearce Williams Christian Centre

1. Question: Is that the entire description of the Legacy Fund?

Answer: There are longer versions developed by various Boards; this is the essence.

2. Question: Could that information be posted on the Members' site so that people can apply for funding.

3. Answer: Yes

Question: There are a lot of expenses for programs under one line. Could this information be made available to Members?

4. Answer: The OCA Board is fiscally responsible for reviewing and approving the monthly financial reports. If individual Members would like to know more

about the details, they can contact the office and the Treasurer for information.

MOTION #4: To receive the 2010-11 Ontario Camps Association Audited Financial Statements as approved by the OCA Board of Directors, December 12, 2011.

Moved by: Marjorie Booth, Mooredale Day Camp

Seconded by: Lisa Wilson, Camp Oconto

CARRIED None-Opposed No Abstentions

Marjorie then brought the Members' attention to the Association's Comparative Budget, (2010-11 Budget and actual, and 2011-12 budget) distributed to Members. This Budget assisted the OCA Board and Committees for this year and reflects the priorities of this Board. Marjorie was delighted to report that OCA had made the projected Membership Revenues as of December 31st. The fiscal year begins October 1st.

Marjorie asked for questions:

1. Qasem Mahmud – Arts by the Lake Long Bay Camp

Question: Clarify Legal Fees

Answer: Legal fees have increased for two reasons. OCA decided as an organization to pay a \$5,000 retainer to Borden Ladner and Gervais, LLP, for legal advice throughout the year in response to issues as they arise. Second, there will be legal fees for the application and legal advice for changes to the Supplementary Letters Patent.

2. Patti Thom – Camp Tanamakoon

Question: Is the OCA looking at new office space? At present the location's rent is high and there is no free parking.

Answer: It is on the Board's radar and staff are in the process of looking for space and will keep the Board apprised of the findings.

3. Robyn Hochglaube – Adventure Valley Day Camp

Question: The publications line in the budget has been halved, is OCA significantly cutting back on advertising?

Answer: Advertising expenses are now under Communications. Howie also reported that further to requests from the Membership, paid camp advertising in the OCA Camps Guide and on the website has ended.

4. Mike Ankenmann – Camp Mini-Yo-We

Question: Is there a communications line in the budget?

Answer: Yes, it is under the title of Office in General

Question: What are we doing to address those people not yet looking for a camp with

respect to advertising?

Answer: We are being very selective with the opportunities that present themselves. Looking to media to help us spread our message. Looking for partnerships with other organizations, we will continue to seek these opportunities.

MOTION #5: To ratify the 2011-12 Ontario Camps Association budget, as approved by the Board of Directors at their meeting of September 26, 2011.

Moved by: Marjorie Booth, Mooredale Day Camp
Seconded by: Barb Weeden, Seneca Camp King Campus
CARRIED None-Opposed No Abstentions

MOTION #6: To approve the appointment of Sam Marinucci and Associates as the Auditor for the fiscal year 2011-12.

Moved by: Marjorie Booth, Mooredale Day Camp
Seconded by: Tracy Morley, Camp Awakening
CARRIED None-Opposed No Abstentions

9. Report of Standards Revisions Committee

Howie called upon Barb Gray for this report. The safety regulations dealing with mandatory use of lifejackets on guided excursions using a human powered vessel have not changed. That means that all participants on guided excursions must wear appropriate approved lifejackets. On white water class 3 rapids the appropriate headgear must be worn. This means that we are changing two standards in the tripping section to comply with these regulations. This is a federal law and is therefore mandatory. This update to the standards will be included in the 2012 Standards.

1. Jocelyn Palm, Glen Bernard Camp

Question: Insisting that leadership has to wear a lifejacket, but if you don't have leadership, you don't have to wear a lifejacket?

Answer: As we reflect on issues we need to take to the government, we can discuss whether or not this issue should be included. The optics may not be there to pursue this issue, any thoughts are welcome.

2. Joe Richards, Pearce Williams Christian Centre

Comment: There is a large group of camps that don't understand why this issue has never been the standard. If we don't take safety measures into our own hands, someone will do it for us. We have to make sure we go forward as a unified front.

3. Tia Pearse, Camp Tawingo

Comment: If this protects our staff from liability, then it is a good thing.

10. Resolutions of Thanks

Howie called upon Vice President Eric Shendelman to provide the Resolution of Thanks. Eric stated there were many volunteers within our organization needing to be thanked. He prepared a list of known statements of appreciation from various authors to highlight the importance of volunteering. He recognized the value of the hours and expertise provided by volunteers, and thanked them for their generous support. Eric encouraged all Members to get involved and make a difference.

MOTION #7: A Resolution of Thanks to the Association's Volunteers be Recorded.

Moved by: Eric Shendelman, Crestwood Valley Day Camp

Seconded by: Joe Richards, Pearce Williams Christian Centre

CARRIED Against: None Abstentions: None

Eric introduced Leon Muszynski, Vice President, to provide a Resolution of Thanks for OCA Staff.

Leon commented there are lots of people who make the OCA. However, there is one group that needs to be noted. Leon acknowledged Kimberley Nash, who worked very hard to help the office through a time of transition. Charlie Mills, a part time staff, supported the Standards Committee. Robin Perlmutter created a master database to track renewals and Standards Visits. Lydia Coy, Member Coordinator and Bookkeeper cataloged Membership and assisted with reorganizing the financial reporting process. Marina Seliverstova worked tirelessly on transitioning financial information from Simply Accounting to Quick Books – an extremely long and involved process. Lastly, we must thank Heather Heagle our professional Executive Director, a true professional who has taken on the OCA with gusto and enthusiasm. Heather supervised all areas mentioned and is a pleasure to work with.

MOTION #8: Move that we the Membership of the OCA acknowledge the excellent work of the OCA staff this year and thank them for devoting themselves so well to the cause of the OCA.

Moved by: Leon Muszynski, Camp Arowhon

Seconded by: John Malcolmson, Tim Horton Onondaga Farms

CARRIED Against: None Abstentions: None

George Ross was introduced. He thanked Marjorie Booth for all her work on the Budget and with the Finance Committee. She worked very hard to achieve balanced budgets. Ellen Nash also merits our appreciation for her work on the budget with regards to the Annual Conference. Ellen also volunteered as the Executive Director and President while the Association was without an Executive Director.

11. Report of the Nominating Committee

Howie introduced Ellen Nash, Past President and Chair of the Nominating Committee.

Ellen announced the Board Members remaining for one more year:

Ellen Nash	Past President
Howie Grossinger	President
Eric Shendelman	Vice President
Alex Robertson	Director, Agency Camps Sub-class
Dave Graham	Director, Private Camps Sub-class
Sara Petker	Director, Religiously Affiliated Camps Sub-class
John Malcolmson	Member-at-Large

Ellen thanked the following Board Members whose terms were ending and presented them with a token of a certificate of appreciation – a donation was made in their names to Kids In Camp:

Marjorie Booth	Secretary/Treasurer
Jeremy Laverty	Director, Day Camps Sub-class
Sari Grossinger	Director, Special Needs Camps Sub-class

Ellen then thanked Members who let their names stand for the 2012-2014 term, and announced the following positions were filled by acclamation:

Secretary/Treasurer	Leon Muszynski (Who ended his term as Vice-President and was acclaimed as Secretary/Treasurer)	
Vice President	Brian Blackstock (Who ended his term as Member-at-Large and was acclaimed to his new position of Vice-President)	
Director, Day Camps Sub-class	Elana Martins	(acclaimed)
Director, Special Needs Sub-class	Tracy Morley	(acclaimed)

Ellen announced the election results for the term of office 2012-2014 for the position of Member-at-Large. David Sheffe and Jonathan Nyquist had put their names forward for this position. The following member will hold the position for two years:

Member-at-Large Jonathan Nyquist

Ellen thanked all Members for allowing their names to stand for Board positions and expressed the desire for them to continue their involvement in OCA affairs in other capacities. Members who participated in counting Ballots were Rick Howard, Howie Grossinger, Jocelyn Palm, Ellen Nash and Heather Heagle, with Patti Thom serving as a scrutineer.

Ellen called Jocelyn Palm to introduce and welcome the incoming Board.

In Jocelyn's presentation, she introduced her theme and described Edward de Bono theory. Mr. de Bono was a clever educator from the United Kingdom, who wrote a book about "6 Thinking Hats". Jocelyn went on to explain there are six ways to think and make decisions, each way being represented by a different coloured hat. A white hat represents facts, a red hat, emotional responses, a black hat, negative aspects of an idea, a yellow hat, positive aspects, a green hat for brainstorming, and a blue hat for control.

MOTION #9: Move that Ballots from the Election be destroyed within the Next 30 Days.

Moved by: Jocelyn Palm, Glen Bernard Camp

Seconded by: Eric Shendelman, Crestwood Valley Day Camp

CARRIED

12. Introduction and Induction of New Board of Directors

Jocelyn then introduced the new Board of Directors for 2011-12 and presented them with a green hat to remind them the Association needs to involve everyone in their decisions as they face the many challenges in the year to come. She thanked them and stated everyone was looking forward to working with them.

Ellen Nash	Past President
Howie Grossinger	President
Eric Shendelman	Vice President
Brian Blackstock	Vice President
Leon Muszynski	Secretary/Treasurer
Alex Robertson	Director, Agency Camps Sub-class
Elana Martins	Director, Day Camps Sub-class
Dave Graham	Director, Private Camps Sub-class
Sara Petker	Director, Religiously Affiliated Camps Sub-class
Tracy Morley	Director, Special Needs Camps Sub-class
John Malcolmson	Member-at-Large
Jonathan Nyquist	Member-at-Large

13. New Business

Announcements

1. Howie wished everyone a good Conference.

2. Ellen Nash gave an update on the Educational Calendar. After doing several surveys, the OCA has decided to have a different format for spring events. There will be a travelling Maintenance & Facilities Conference touring and visiting four different camps. The Counsellor Conference will again take place in the spring. There will be a Healthcare Conference on Saturday, May 5th at Bayview Glen Lower School. The OCA will facilitate attendance for our Members at a variety of different skills workshops. Ellen asked Members to please refer to the website for further details. Feedback is always welcomed and encouraged.

3. Sol Birenbaum updated the Membership on the website development plans. A Website Committee was formed to work on this project. There are ten essential themes/directions for the new website.

1. New website should generate new interest in the Association for those new to camps and those interested in attending Ontario Accredited Camps as well as new interest for potential camps and Commercial Members.
2. The website should have a simple, elegant design with a feeling of campiness and professionalism. An intro video to those you want to attract is the new way of website development with a small login for Members.
3. There should be one database. This will allow for so much, you can register yourself for the conference, manage your own contact information, and Committee Members will be able to access their areas.
4. We will move away from the current model, where you have to 'call a guy' to make changes to the website. The OCA will have the ability to update and change the website as needed.
5. It needs to be engaging for Members and the general public, with opportunities to interact in some way.
6. We do not want to re-invent the wheel. We want to utilize free and existing utilities e.g. Facebook chat forums, YouTube, etc.
7. We are looking at a custom built search option. This will allow for an optimal search for parents looking for specific camps for their children.
8. There will be devoted sections for each of our stakeholders – parents, campers, Accredited Camp Members, media, Honorary Life Members, Commercial Members, employment opportunities, etc.
9. The website will be search engine optimized, socially media friendly and designed to be flexible so new things can be added on. It will agree with all the search engine

options that exist.

10. The new website will be better than the current site and will attract more people to the site.

We want to unify our systems and we want to be slow and methodical. yourmembership.com will be used. Skin design is the last step. A short video was shown, with time for questions to follow and first reactions to the video are welcome. The goal is to create a platform for this website that is to be a living, dynamic site that will continue to grow and change.

Howie asked if there was any other business?

4. Qasem Mahmud of Arts by the Lake at Long Bay Camp presented the idea of Camp Day. The idea is to name a day to promote the idea of camping. March 1 was suggested. He would like to take the idea further. The Mayor of Ottawa declared March 1, 2008 as Camp Day. They want to reach more people, to push this event to be Ontario-wide. The beginning of spring would be a good day, we could make it international. He would like to form a committee to come up with a name, and a date for this. When there are concrete suggestions and ideas they then can be taken to the Board and the Board will move forward from there.

5. Patti Thom asked for Board Minutes posted online and also if OCA's Policies, pertaining to Membership, could be posted on line? Patti suggested that an email be sent to all Members with time sensitive issues attached.

6. Patti noticed the volunteer base has decreased over the years. She stated new Members have to be approached and engaged to volunteer. Patti suggested that one person from each Accredited Camp Member be a Volunteer. We need to look at short term volunteers, for specific tasks. We have to look at what we are asking of our volunteers and how to engage them.

Howie then asked for a Motion to Adjourn.

14. Adjournment

Motion to Adjourn: John Malcolmson, Tim Horton Onondoga Farms