

MINUTES

Present: Eric Shendelman, President
Rob Carmichael, Vice President
Jeff Bradshaw, Director
Heather Davidson, Director
Mark Diamond, Director
Karen Hartnett, Director
Kelly Mathews, Director
Bev Unger, Director

Absent: Jonathan Nyquist, Vice President, Brandon McClounie, Secretary/Treasurer, Jeff Brown, Director, and Julie Gallie, Director

Staff: Heather Heagle, Executive Director

1. Welcome

Eric paid tribute to the horrible tragedy in our city where 10 people lost their lives and 14 people are critically injured and still in hospital. The whole city has been affected. He acknowledged the Emergency Services personnel and volunteers who assisted with the support for the affected people.

Action Item: Eric will draft a statement for Social Media and Members.

2. Confirmation of Agenda

Standards will be added to the Agenda for next month.

3. Approval of the Following Draft Minutes

Motion #1: Recommend, That the March 28, 2018, Board Meeting Minutes be approved as presented.

Moved by: Rob Carmichael

Seconded by: Kelly Mathews

CARRIED

4. President's Report

Eric Shendelman

Bylaw #1 Meeting Update

Howie Grossinger hosted a Bylaw meeting on April 24, 2018. Thirteen people attended the event. Howie provided background information regarding the changes that were made in 2013. He also presented a list outlining key features for different governance models for the Members in attendance to review. Eric provided this information to the Board at the meeting. He asked that the Board review and become familiar with this information prior to the May 9th Board Meeting. This item will be discussed at the May meeting with the goal of selecting an appropriate model for the future.

The April 24th discussion detailed OCA's membership, governance and voting procedures. A few of the Board Members asked that future meetings be streamed live as it is impossible to attend all meetings in person. Members who attended the meeting seemed very interested in being part of the task force.

On behalf of the Board, Eric extended his appreciation to Howie for a job well done. Nick Pasquino, Borden, Ladner, Gervais, LLP and Howie will be attending the next Board Meeting.

ii. InterVarsity Update In-camera

5. Treasurer's Report

Rob Carmichael

i. March Month-end

Rob presented the Treasurer's report for Brandon McClounie who was unable to attend the meeting today. Rob stated that there was nothing outstanding to report. Revenues are inflated because of the AODA Grant of \$65,000.00.

ii. Finance Committee Mtg. – April 11th

2018-19 Budget

A draft Budget was presented at this meeting. However, it did not contain important financial information as the Board of Directors will have to make decisions on the direction of the Association.

Further to the committee's report in March, one of the proposed models for membership fees was tested. At this time more information is required before any determination can be made. That information will have to be gathered through the membership renewal process. In addition, the committee is reviewing and developing future financial protocols.

6. Executive Director's Report

Heather Heagle

A transition report was prepared and provided to the President.

7. Business Arising

8. Committee/Event Reports:

Archives

Kelly Mathews

At the March Board Meeting the committee asked that \$3,000 to \$4,000 be budgeted for future Archives projects. Diane Blaire provided a brief presentation regarding possible Archive projects at the Tea held at Mooredale Day Camp's facility on Friday, April 20, 2018.

The Board thanked Marjorie Booth for providing the venue for the Tea and also thanked Patti Thom for organizing the event. It was a great event, with more than 30 people in attendance.

Awards, Community Engagement & Environment

Awards

Jeff Brown was unable to attend the meeting and that the awards would be discussed at the May 9th Board Meeting. Jeff Bradshaw stated that the plan for presenting the awards was to return to the way they were presented years ago. At each meal, selected awards would be presented throughout the conference. On Friday night, January 25th, there would be a gala event to recognize the Dorothy Walter Award of Excellence and the Honourary Life Member Award recipients. Also discussed was the need to review the process for identifying Honourary Life Members.

Educational Events

Jeff Bradshaw

2019 Annual Conference

Julie was unable to attend the meeting therefore Jeff Bradshaw presented the report and distributed a draft schedule for the event. The 2019 Annual Conference led by Julie Gallie, Rob Carmichael and Jeff Bradshaw, and they have been very busy developing the conference committee and schedule for next year. Many Members and associated organizations have been contacted to take part in this event. New marketing tools, plus the use of a registration app will

be introduced. A second planning meeting will be held on Wednesday, May 2, 2018.

Eric thanked the committee for all of their work and extended his appreciation to Kelly Mathews and Karen Hartnett for their support in developing this program.

Equity & Diversity

Jeff Bradshaw & Heather Davidson

At this time there was no report for the Board. Heather stated that there would be a meeting on Friday, April 27, 2018 and that there were new committee members.

Government Relations

Mark Diamond

i. Rowan's Law and Concussions

This law will not be in place for this summer. This law is for amateur competitive sports where competition is the primary purpose and coaches are involved. Obviously most camps do not provide coaches. This new law may apply to a few high performance sports camps. Mark posed the question as to whether or not the OCA responds to the government. It was decided that right now it does not include us and is not intended for most camps.

The Board did confirm that they will be looking at developing new concussion protocols for Accredited Camps. Next steps would include a draft to be completed by the Health Care Committee which would be sent to the Standards Review Committee. Heather Davidson and Bev will work together to create the protocols.

ii. O.Reg.503/17 – First Aid

The term "continuous supervision" is not new; it is the same language as is used in the current Recreational Camps Regulation (see section 6). The requirement that is new is for at least one adult who has a current first aid certificate to always be present at the camp or on any type of trip (e.g., continuous supervision). It is not expected that all camp staff would have first aid training. Operators will be required to list all camp staff members who have a current first aid certificate in the Camp Safety Plan.

Mark added that the committee is working with TACTIX regarding Minimum Wage and the Early Years Act.

Health Care

Bev Unger

Currently, there are 113 participants registered for the 2018 Health Conference and 25 participants are registered for the Friday night Round Table Discussion. A few speakers were unable to attend the event; however we have been able to fill those topics. There are two committees within the Health Care Committee: the Conference Committee and the Health Care Committee. The Health Care Committee is struggling to complete projects due to the lack of people to help. The committee is looking to hire someone in the fall to complete the Health Care Manual. It was suggested that a task force be created to assist with their project. The committee is hoping to recruit new members at the Health Conference.

A new Lyme Disease slide presentation with valuable information has been created by a group of camp directors (15).

Action Item: Bev will send the office the presentation to be distributed to all Members.

Outdoor Education

Rob Carmichael

Rob Carmichael presented the following report provided by Brandon McClounie:

a. The committee met on Friday, April 20th and representatives from OPHEA, COEO and the TDSB were present for the first time. Our committee has now grown to 22 members – wow!

The committee will be now working on the following items with our new members:

b. Standards – committee members including the new rep from OPHEA will review the OPHEA Safety Guidelines and the OCA Year-Round Standards to contrast the two bodies. The ultimate goal is to identify where there are variances between the two so that we can better prioritize and understand how we can move forward with aligning (or not) the two bodies. Our rep from OPHEA and two other committee members have taken on this task.

c. Conferences and Trainings – Jen Dundas will be our Outdoor Education (OE) Committee Kindred Chair at the 2019 Conference supported by a small sub-committee from our OE committee to organize plenary and breakout sessions specific to OE. Barb Weeden will support the stream content under the guidance of Travis. We created a list of potential sessions for OE and have hit the ground running.

d. Marketing & Networking – a broad topic that we have agreed must start with better understanding our OCA Membership and how they provide Outdoor Education. A draft survey will be circulated for Board input in the coming weeks which we will leverage to then create a pathway forward in this area.

Nominations

Mark Diamond

The nominations process for Board positions will begin in the fall.

Special Needs Resources (SNR) & ADO Grant

Eric Shendelman

Eric presented Julie's report. There were approximately 59 delegates (21 in the afternoon, 13 in the evening and 25 full day delegates) 30 in the evening). Participants came from Toronto, Oakville, London and Hamilton. Jen Gilbert and Monica Rzepecki were a HUGE help in keeping us organized and registering people the day of the event. Many delegates took advantage of ordering the boxed dinner and staying for the entire day to network with their peers. A post-event survey was sent to all participants with the results to be provided by the end of next week.

Rob Deman, Andy McMullan and the SNR Committee (Sari Grossinger, Elyse Duchesne, Tracy Morley and Melissa Ray) did a great job. Speakers selected by this group spoke about different AODA perspectives and were very well received. They answered a lot of questions and shared great examples. Many delegates stayed after their breakout sessions in order to ask more questions of the speakers. Another positive outcome was that there are now more people who have shown interest in joining the committee, our Facebook group and becoming more involved!

Action Item: The Board would like to review what is needed to comply for camps' websites and will speak with Constance Exley about websites.

Canadian Camping Association (CCA)

Rob Carmichael

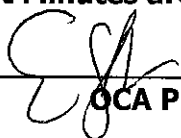
At this time there is nothing to report as there have not been any meetings. CCA has a call out for nominations.

9. New Business
No new business.

10. Next Meeting Dates:
Wednesday, May 9, 2018 Wednesday, September 26, 2018
Wednesday, October 31, 2018 Wednesday, November 28, 2018
Wednesday, December 12, 2018

11. Adjournment: 12:28 p.m.
Motion to Adjourn: Rob Carmichael

Date the Draft Minutes are approved: May 9, 2018

Signatures:  _____
OCA President

Minutes Recorded By