

# Provisional One Application

## Checklist for NEW Provisional One Outdoor Centre Application Package

Please ensure all of the following information is completed and included in your application package.

**\*Note:** Incomplete applications will **not** be processed.

### General Information:

Completed and Signed Application-Agreement  
Payment

Individual Outdoor Centre: \$335 + HST (\$43.55) = \$378.55

**OR**

Multiple Locations 4 Sites & Under:

- Main Location Payment of \$335 + HST (\$43.55) = \$378.55

- Additional Locations Payment of \$389 + HST (\$50.57) x # of Sites = TBD

**OR**

Multi Locations 5 Sites & Over:

- Main Location Payment of \$335 + HST (\$43.55) = \$378.55

- Additional Locations Payment of \$168 + HST (\$21.84) x # of Sites = TBD

### Reference Forms (in sealed envelopes):

#1 [OCA or other Provincially Accredited Camp](#)

#2 [Bank Manager or Chartered Accountant](#)

#3 [Landlord or Supplier](#)

#4 [Solicitor or Affiliated Religious Professional](#)

#5 [Camper Parent](#)

#6 [Staff Member](#)

### Supplemental Information:

Current Brochure or DVD

Activities List

Camp Director's Resume

Most Recent Annual Financial Statement

Copy of Long Range Plan

Supporting Documents for Standards Questions

Liability Insurance Binder Letter/Policy Document